



**PRAHRAN
HIGH
SCHOOL**

Learning Specialist

Professional Practice Improvement

Introduction and Core Purpose

The Learning Specialist is a key member of the Prahran High School Leadership Team. The Learning Specialist has significant expertise and opportunity to improve the learning outcomes of all students at our school.

The Learning Specialist will develop and implement structures, scaffolds, and supports to ensure consistent and measurable implementation of the PHS Instructional Model, required of teachers, every session, every day.

The Learning Specialist will support the ongoing development, implementation and review of our systems and approach to building a sustained culture of coaching to improve teacher practice.

The Learning Specialist will be an outstanding classroom teacher who will model best practice instruction to support the inclusion of all students and build the capacity of their colleagues to improve in this area.

The Learning Specialist will be a 'champion of consistency' to support clear alignment of pedagogy and curriculum documentation and design processes.

The development of our positive school culture of learning is a shared responsibility. Our culture belongs to each of us. High level leaders like the Learning Specialist have particular, and consistent, responsibility to contribute to the development of this culture through their practices, behaviours, and relationships.

At Prahran High School, we believe all leaders are leaders of learning, teaching, engagement, and wellbeing.

Role Description and Key Responsibilities

Tenure: 2025 - 2027

Time Allowance: 4

Role Accountability: The LS reports to the AP (LT) and the Principal.

Role Relationships:

1. Work closely with the AP (LT) to build capacity and implement strategy
2. Collaborate closely with the Head of Curriculum and Assessment
3. Collaborate with Learning Specialist and Leading Teacher colleagues on shared projects
4. Lead a PLC
5. Provide systematic coaching and support to improve teacher practice
6. Lead a Professional Practice group of teachers through the annual PDP process
7. Participate fully and actively in the PHS Leadership Team

Learning Specialist Key Responsibilities

1. Lead the ongoing development and implementation of our approach to building a sustained culture of coaching to improve teacher practice
2. Lead by example, coaching multiple teachers to support their practice improvement strategies
3. Lead the development of structures and scaffolds to ensure consistent and effective implementation of the PHS Instructional Model
4. In collaboration with Head of Curriculum and Assessment, support the review and refinement of our approach to Learning Trackers
5. In collaboration with your leadership colleagues, develop protocols to ensure optimal conditions and organisation for student learning (workbook, laptops, planners)
6. Lead the work of a PLC to actively model the approaches we are seeking to implement
7. Model high-level pedagogical practice with an ongoing embrace of collaboration, observation, and feedback
8. Collaboratively review curriculum with teacher teams to find opportunities for ongoing improvement
9. Model highly effective learning and teaching practice, supporting teachers to improve their practice in line with our PHS Model for Learning
10. Contribute to the development of the Annual Implementation Plan, the Annual Report, and the Strategic Plan
11. Participate fully in the school Leadership Team to ensure a focus on your own leadership growth and development is valued and nourished; support all decisions taken by the team
12. At all times, represent the Prahran High School community with pride and integrity